

Sutton United Football Club



Grant Policy

Purpose

Sutton United Football Club aims to secure and manage grant funding responsibly to support the development of facilities, programmes and opportunities for players and the wider community. This policy outlines how grants are applied for, managed and monitored.

Scope

This policy applies to all staff and volunteers involved in identifying, applying for and managing grant funding on behalf of the club.

Responsibilities

Club Management:

- Identify suitable grant opportunities aligned with club objectives
- Approve all grant applications before submission
- Ensure funds are used appropriately and in line with grant conditions

Staff and Volunteers:

- Support the preparation and submission of grant applications
 - Provide accurate and honest information within applications
 - Assist in delivering projects funded by grants
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Application Process

- All grant opportunities will be reviewed for suitability and eligibility
- Applications must clearly outline the purpose, benefits and expected outcomes
- Required documentation and supporting evidence must be included
- Applications must be approved by authorised personnel prior to submission

Use of Grant Funding

- Funds must only be used for the purpose specified in the grant agreement
- Expenditure must be recorded and supported by receipts or invoices
- Any changes to how funds are used must be approved by the funding body

Monitoring and Reporting

- Progress of funded projects will be monitored regularly
- Reports will be submitted to funders as required
- Outcomes and impact of the funding will be evaluated

Compliance and Accountability

- The club will comply with all terms and conditions set by grant providers
- Accurate financial records will be maintained for all grant-funded activities
- Any misuse of funds will be investigated and addressed

Review

This policy will be reviewed annually or following any significant grant funding activity.

Policy reviewed: March 2026

Signed: OSCAR J LUGG

Name: Oscar Lugg

Position: Academy and Soccer School Lead

Date: 23rd March 2026

