



## **Sutton United Football Club (Sutton Coldfield)**

### **Health & Safety Policy**

Policy Start Date: 1st July 2025

Policy Review Date: 30th June 2026

#### **1. Aims and Objectives**

Sutton United Football Club (SUFC) is committed to providing and maintaining a healthy and safe environment for all players, staff, volunteers, spectators and visitors. This policy complies with the Health and Safety at Work Act 1974, the Management of Health and Safety at Work Regulations 1999 and best practices from the Sports Grounds Safety Authority (SGSA).

#### **2. General Policy Statement**

Our health and safety policy is to:

- Provide adequate control of risks arising from club activities.
- Consult with employees and volunteers on health and safety matters.
- Ensure safe use of facilities, plant, and equipment.
- Ensure safe handling and use of substances (in line with COSHH 2002).
- Provide adequate training, supervision and information.
- Prevent accidents and work-related ill health.
- Maintain safe and healthy playing, training, and working conditions.
- Review and update this policy annually or following significant changes.

#### **3. Responsibilities**

3.1 The Club Board has overall responsibility for health and safety.

3.2 The Health and Safety Officer (HSO) has day-to-day responsibility for implementing this policy.

3.3 Coaches, staff, and volunteers must:

- Take reasonable care of their own health and safety.
- Follow safety procedures and training.
- Report hazards, accidents and near misses.

- Use provided protective equipment appropriately.

3.4 All players and visitors are expected to comply with safety guidance while on club premises.

## **4. Key Operational Procedures**

4.1 Risk Assessments: Conducted annually and before major events.

4.2 Fire Safety: Fire risk assessments in place, escape routes clearly marked and evacuation drills carried out annually.

4.3 First Aid: Qualified first aiders on site during training and match days; first aid kits available.

4.4 Accident Reporting: All incidents recorded in the accident book and reported in line with RIDDOR 2013 requirements.

4.5 Safeguarding: Separate safeguarding procedures for children and vulnerable adults.

4.6 Manual Handling: Staff trained to follow safe lifting procedures.

4.7 Electrical Safety: Annual PAT testing for all electrical equipment.

4.8 COSHH: Hazardous substances assessed, controlled, and safely stored.

## **5. Training and Competence**

All staff, volunteers and coaches will receive:

- Induction training on health and safety.
- Role-specific training where necessary (e.g., first aid, safeguarding).
- Refresher training annually or when practices/equipment change.

## **6. Monitoring and Review**

The Health and Safety Officer is responsible for:

- Investigating accidents and near misses.
- Monitoring compliance with this policy.
- Reporting to the Board on health and safety matters.

This policy will be reviewed annually (next review: 30th June 2026) or sooner if required by law or operational changes.

## **7. Display of Policy**

This Health and Safety Policy will be:

- Displayed on the club's premises.
- Shared with all staff, coaches, and volunteers.
- Published on the club's website.